



**Tennessee Department of Environment and Conservation  
Environmental Program Administrator  
Division Director, Division of Solid and Hazardous Waste Management  
Annual Salary Range: \$69,468 – \$125,172**

**About the Tennessee Department of Environment and Conservation (TDEC)**

The department is responsible for:

- safeguarding the health and safety of Tennessee citizens from environmental hazards;
- protecting and improving the quality of Tennessee's land, air, and water; and
- managing the system of 53 Tennessee State Parks and 82 Natural Areas.

TDEC has 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from dedicated fees and state parks revenue, federal sources, and the state general fund. The department is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has eight (8) regional offices across the state serving as the primary point of contact for their respective regions. The department offers a program of grants and loans to assist local communities with the development and maintenance of drinking water and wastewater infrastructure as well as solid waste disposal, waste prevention, plus programs for recycling and local parks. Particular emphasis is placed on front-end environmental education; strong, effective enforcement; and promoting sustainable practices by individuals, communities and organizations.

**Summary & Distinguishing Features**

The Director of the Solid and Hazardous Waste Management Division is an Executive Service position and part of the Department's Senior Environmental Management team. The Director reports to the Deputy Commissioner for Environment.

**Duties and Responsibilities**

Director will be responsible for statewide implementation of the following programs and related statutes:

- Solid Waste Management – Regulation of the transport, treatment and storage of solid waste is authorized by the TN Solid Waste Management Act (Solid Waste Act).
- Solid Waste Assistance – Assistance to city and county governments who own and operate municipal solid waste landfills and solid waste processing facilities. Grants are available for solid waste infrastructure, beneficial reuse waste tires and used oil.
- Hazardous Waste Management - Regulation of the generation, storage treatment, transport and disposal of hazardous waste is authorized under the authority of the Hazardous Waste Management Act.
- Toxic Substances Program - Regulation, management and oversight of the Lead Based paint Program, the Asbestos Program and the PCB Program.

Additional responsibilities include:

- Leading approximately 140 employees and staff in the Nashville Central Office and at nine different statewide locations with an annual budget of \$23,000,000.
- Leading the Division to fulfill its core mission: To ensure safe and effective management, treatment and disposal of solid and hazardous wastes and to reduce, reuse and recycle wastes.

In addition to a strong technical background, candidates should also be able to demonstrate success in the following areas:

- Proven leadership skills – able to influence and motivate others to achieve quality results in an effective and efficient manner
- Effective oral and written communication skills; ability to present complex topics effectively in a concise manner
- Effective interpersonal skills dealing with people at various levels within the organization, as well as, external stakeholders, including but not limited to, local and federal government officials, environmental organizations and the regulated community.
- Mentoring and professional development for individuals and teams
- High energy capacity and bias for action
- Adaptability and resilience

### **Qualifications**

Qualified candidates should possess a Bachelor or Master's degree in Environmental Science, Engineering or related field and have seven or more years' experience in environmental management or related experience.

All interested candidates should submit a resume to Selena Cunningham, TDEC Director of Human Resources by close of business Friday, May 11, 2012. However, position will remain open until filled. Questions can be addressed to Selena Cunningham at (615) 532-0200 or [Selena.Cunningham@tn.gov](mailto:Selena.Cunningham@tn.gov).

### **Selena Cunningham, Human Resources Director**

Tennessee Department of Environment and Conservation  
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401 Church Street  
Nashville, TN 37243

TDEC is an AA/EEO/ADA employer. Women and minorities are encouraged to voluntarily identify themselves.